



AUSTRALIAN IMPERIAL FORCE.

82

Attestation Paper of Persons Enlisted for Service Abroad.

No. 71

Name POTTS William Robert

V 18475

Unit 37th Battalion A.I.F.

Joined on 31.1.16

3rd M. G. B. Co

38th BATTN

Questions to be put to the Person Enlisting before Attestation.

- 1. What is your Name? ... POTTS William Robert
- 2. In the Parish of ... in or near the Town of Frankston in the County of Victoria
- 3. Are you a natural born British Subject or a Naturalized British Subject? (N.B.—If the latter, papers to be shown.) ... Natural born British Subject
- 4. What is your Age? ... 24 yrs 2 mths
- 5. What is your Trade or Calling? ... Plasterer
- 6. Are you, or have you been, an Apprentice? If so, where, to whom, and for what period? ... No
- 7. Are you married? ... No
- 8. Who is your next of kin? (Address to be stated) ... Mrs Olive Henry Potts HEALESVILLE VICTORIA
- 9. Have you ever been convicted by the Civil Power? ... No
- 10. Have you ever been discharged from any part of His Majesty's Forces, with Ignominy, or as Incorrigible and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been dismissed with Disgrace from the Navy? ... No  
Semi cadet > 4 years till 1910
- 11. Do you now belong to, or have you ever served in, His Majesty's Army, the Marines, the Militia, the Militia Reserve, the Territorial Force, Royal Navy, or Colonial Forces? If so, state which, and if not now serving, state cause of discharge ... Yes
- 12. Have you stated the whole, if any, of your previous service? ... Yes
- 13. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? ... No
- 14. (For married men, widowers with children, and soldiers who are the sole support of widowed mother) — Do you understand that no separation allowance will be issued in respect of your service beyond an amount which together with pay would reach eight shillings per day? ...
- 15. Are you prepared to undergo inoculation against small pox and enteric fever? ... Yes

I, William Robert Potts, do solemnly declare that the above answers made by me to the above questions are true, and I am willing and hereby voluntarily agree to serve in the Military Forces of the Commonwealth of Australia within or beyond the limits of the Commonwealth.

And I further agree to allot not less than two-fifths of the pay payable to me from time to time during my service for the support of my wife and children.

Date 31.1.16

Signature of person enlisted.

\* This clause should be struck out in the case of unmarried men or widowers without children under 18 years of age. † Two-fifths must be allotted to the wife, and if there are children three-fifths must be allotted.

CERTIFICATE OF ATTESTING OFFICER.

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The foregoing questions were read to the person enlisted in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.

~~I have examined his naturalization papers and am of opinion that they are correct.~~

~~(This to be struck out except in the case of persons who are naturalized British Subjects.)~~

Date 31. 1. 16

*R. Shadwell*  
Signature of Attesting Officer. *Lieut*

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OATH TO BE TAKEN BY PERSON BEING ENLISTED.\*

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I, William Robert Potts swear that I will well and truly serve our Sovereign Lord the King in the Australian Imperial Force from 31. 1. 16 until the end of the War, and a further period of four months thereafter unless sooner lawfully discharged, dismissed, or removed therefrom; and that I will resist His Majesty's enemies and cause His Majesty's peace to be kept and maintained; and that I will in all matters appertaining to my service, faithfully discharge my duty according to law.

SO HELP ME, GOD.

William Robert Potts  
Signature of Person Enlisted.

Taken and subscribed at Melbourne in  
the State of Victoria  
this Thirty first day \_\_\_\_\_ of  
January 19 16, before me—

*R. Shadwell*  
Signature of Attesting Officer. *Lieut*

\*A person enlisting who objects to taking an oath may make an affirmation in accordance with the Third Schedule of the Act, and the above form must be amended accordingly. All amendments must be initialed by the Attesting Officer.

Description of POTTS William Robert on Enlistment.

Age <u>24</u> years <u>3</u> months.	DISTINCTIVE MARKS <u>(4)</u> <u>Scar L arm</u> <u>Scar R thigh</u> <u>2 L. Shin</u> <u>R. Knee</u> <u>Back Head</u>
Height <u>5</u> feet <u>6 1/2</u> inches.	
Weight <u>140</u> lbs.	
Chest Measurement <u>33-34</u> inches.	
Complexion <u>Wheat.</u>	
Eyes <u>Brown.</u>	
Hair <u>Black.</u>	
Religious Denomination <u>S. A</u>	

### CERTIFICATE OF MEDICAL EXAMINATION.

I HAVE examined the above-named person, and find that he does not present any of the following conditions, viz. :—

Scrofula; phthisis; syphilis; impaired constitution; defective intelligence; defects of vision, voice, or hearing; hernia; hæmorrhoids; varicose veins, beyond a limited extent; marked varicocele with unusually pendent testicle; inveterate cutaneous disease; chronic ulcers; traces of corporal punishment, or evidence of having been marked with the letters D. or B.C.; contracted or deformed chest; abnormal curvature of spine; or any other disease or physical defect calculated to unfit him for the duties of a soldier.

He can see the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs; and he declares he is not subject to fits of any description.

I consider him fit for active service.

Date 31. 1. 16

Place Melbourne

Medically Fit Seymour 22.2.16  
Robt. W. Webster, Capt same

J. Steel, Lieut Col  
Signature of Examining Medical Officer.

### CERTIFICATE OF COMMANDING OFFICER.

I CERTIFY that this Attestation of the above-named person is correct, and that the required forms have been complied with. I accordingly approve, and appoint him to 4th Detach 37th Batta

Date 18 APR 1916

Place SEYMOUR

R. Woods  
Lieut. Col.  
Commanding 37th Batta

Commanding \_\_\_\_\_

B103  
France 11-5-18  
p 3921

P.B. No.  
Do 51/109522  
Embarked from Australia  
3.6.16 Ledger Card

Statement of Service of No. 71 Name Potts, William Robert

Unit in which served.	Promotions, Reductions, Casualties, &c.	Period of service in each rank.		Remarks
		From--	To--	
		31/1/16		
	<b>PROCEEDED-OVERSEAS, FRANCE,</b> ex Southampton	22/11/16		PT 21 15836 29/11/16
	To Hosp Sick:	France	12/12/16	10/11/16 E 7/3/17
	To Hosp Sick	"	11/1/17	10/10/16 E 7/3/17
	Rejoined Batt. from Hosp.	France.	15.12.16	2/0/10/12 11/4.3.17
	Rejoined Batt from Hosp.	France.	18.1.17	2/0/10/12 11/4.3.17
	Pte Prom 1/6pl via 6pl Vardon was. wounded 6.10.17	"	1.11.17	Do 51/7061 29.11.17
	Pte Adm Queen Mary's Military Hosp Whalley Lane P.U.O slight	Eng	2.1.18	Do 3/925 10.1.18 HR 105
	1/6pl To Hosp Sick	France	21.12.17	Do 1/335 4.1.18
	1/6pl Reverts to Substantive Rank of Pte on vac Sick	"	21.12.17	Do 1/80 4.1.18
	Pte sent for Eng for H.S. Ville de Liege (Influenza)	"	2.1.18.	Do 3/136 12.1.18
	Pte Proceeding Overseas FRANCE ex 2000 Tng. Longbridge	France	8.5.18	Do 87/1321 8. 3921 13.5.18
	Pte. In/9 to Canadian Base Depot from UK, ex sick	France	8.5.18	Do 22/3999 23.5.18
	Pte. To Hosp: sick	"	11.6.18	Do 27/4620. 26.6.18
	Pte. Sick: To unit from To. Unit ex sick	France.	18.6.18	Do 28/4793. 3.7.18
PTE	Pte. Trans. to 38th Bn.	France.	12-10-18	Do 45/8298. 30-10-18
	Pte 205 of 38th A.I.L From 57th Bn A.I.L	"	12.10.18	Do 44/5509 30.10.18
3rd M G Bn	Pte 205 of 3rd M G Bn ex 38th Bn.	"	24-10-18	Do 34/5313 9.11.18
				3/0 46/5950. 2/0 76/1590

RJA. Borda 11.5.19 18714  
2 X 5295

I have examined the above details, and find them correct in every respect.

3 M G Bn Pte Discharged 3 M D M U 10/10/19 M 45/392

Casualty

I.

3708-8/18-12214.

Nothing to be written in this Margin.

(1) PRESENT UNIT	<del>37th</del> BATTALION <del>38</del> 3rd MACHINE GUN BATTALION A.I.F.		(2) Regtl. No.
(3) Present Rank	Pte.	(4) SURNAME	POTTS <i>3rd M.G.</i>
(5) Decorations		(6) Christian Names.	William Robert

Particulars.

(7) Date of Enlistment	31/1/1916	(8) Place of Enlistment	Melbourne Vic
(9) Age on Enlistment	24 years 3 Months	(10) Any subsequent claim as to age after verification of Birth Certificate	Auth. C.R.      /      / Years      Months
(11) Birthplace	Frankston Vic.	(12) Religion	S.A.
(14) Trade or Calling	plasterer	(13) If Married	no
(16) Date of Embarkation from Australia	3/6/1916	(15) If an Apprentice	no
(18)		(17) Whereabouts of Next of Kin, i.e. Australia or Abroad	Aust. ✓
(19)		(21) Special Notification Card No.	
(20)			
(22)			

## Casualty Form—Active Service.

Service and  
Form  
PART

Regiment or Corps

~~37th Bn~~ ~~37th Bn~~ ~~A. I. F.~~

Regimental Number

7

Rank

~~Plt~~

Surname

POTTS

Christian Name

William Robert

Religion

Sale Army

Age on Enlistment

24 years3 months.

Enlisted (a)

31/1/16

Terms of Service (a)

War + 4 yrs after service reckons from (a)31/1/16

Date of promotion to present rank

Date of appointment to lance rank

Extended

Re-engaged

Qualification (b)

or Corps Trade and Rate.

Signature of Officer i/c Records.

Report		Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B, 103, Army Form A, 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B, 103, Army Form A, 36, or other official documents
Date	From whom received				
		a34 Persic { Embarked ... Disembarked... }	Melbourne Plymouth	3/6/16 25/7/16	
22-11-16	I- O.C. 37th	Proceeded Overseas	South-	22-11-16	FR. 1428
<del>23-2-17</del>	<del>60 37 Bn</del>	<del>To Hospital Sick.</del>	<del>Ampton</del>	<del>12-12-16</del>	<del>FR 209/21. 500/165</del>
16-12-16	10th H.F. Amb.	Admitted (Influenza)	Field	12-12-16	AK 590/21.
"	"	to Duty	"	15-12-16	"
23-2-17	60 37 Bn	Rejoined Bn from Hospital	"	15-12-16	AK 590/21. 500/241
23-2-17	60 37 Bn	To Hospital Sick	Field	11-1-17	FR 116/57. 500/166
13-1-17	10th H.F. Amb.	Admitted (Gingivitis)	"	11-1-17	AK 416/57
20-1-17	do	Returns to Lines	"	18-1-17	AK 211/57
23-2-17	60 37 Bn	Rejoined Bn from Hos	"	18-1-17	AK 716/27 500/142

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.  
(b) Signaller, Shoeing-smith, &c.

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 38, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B. 213, Army Form A. 38, or other official documents
Date	From whom received				
17-11-17	60 37 Bn	Pte Promoted Cpl (Empy) nee Cpl Vardon evac wounded.	Field	1-11-17	C13-51 DO 51-706. 29-11-17
8-12-17	-do-	Proceeded to Paris (leave)	-do-	11-12-17	C13-54
15-12-17	-do-	Returned from Paris	-do-	13-12-17	C13-55
22-12-17	-do-	(Pte) To Hospital Sick	-do-	21-12-17	C13/56 D.O. 1-33 4-1-18.
22-12-17	-do-	T/ptl reverts to Pte on evac sick. 21-12-17	-do-	21-12-17	C13/56 D.O. 1-80 4-1-18
22-12-17	10 <sup>th</sup> A.F. Amb	Admn (Influenza)	-do-	21-12-17	AK 1995/53
		to D.R.S.	-do-	21-12-17	
27-12-17	11 <sup>th</sup> A.F. Amb.	to 2nd ACCS.	-do-	26-12-17	AK 1995-63.
28-12-17	4 <sup>th</sup> Genl Hosp	Admn	-	28-12-17	AK 2112-5
1-1-18	-do-	to England	-do-	1-1-18	AK 2112-10
2-1-18	Hl. Ville de Liege	Embarked for Eng.	-	2-1-18	AK 2112-12 DO 5-136 12-1-18.
2-1-18	O/C Hosp.	Pte Admn Queen Mary Hosp. N. M.C. (all)	Whalley Lancs.	2-1-18.	DO 3/126 92 E 10-1-18. HR 105.
4-2-18	"	Pte. Trans to 1 <sup>st</sup> Aux Hosp	Barefield	4-2-18.	HR 49.
15-2-18	"	Pte. Admn to 1 <sup>st</sup> Aux Hosp	"	4-2-18	
		Disch to No 3 Genl Dep.		15-2-18	HR 554.
		Sturden			

Casualty Form - Active Service.

Regiment or Corps 37th Bde  
 Rank Pte. Surname Potts Christian Name William Robert  
 Religion Sal. Army Age on Enlistment 24 years 8 months  
 Enlisted (a) 31.1.16 Terms of Service (a) ..... Service reckons from (a) 31.1.16  
 Date of promotion to present rank ..... Date of appointment to lance rank .....  
 Extended (.....) Re-engaged (.....) Qualification (b) .....  
 or Corps Trade and rate .....  
 Occupation ..... Signature of Officer

Repr't		Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B.213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B.213, Army Form A.36, or other official documents.
Date	From whom received				
			Embarked .....		
			Disembarked .....		
16.2.18.	ofc No 3 Bom Dep Pte. In/9 from 1st A.A.	Hurdcott	Hurdcott	15.2.18	LF 1449 Daily State.
13.4.18	ofc of 3rd Long Pte. In/9 from No 3 Bom Bde	Longbridge	Longbridge	13.4.18.	LF 3104 Daily State.
14.4.18	ofc No 3 Bom Dep. Pte. In/9 of 3rd Long Bde	Longbridge	Longbridge	13.4.18	LF 3046 Daily State.
7.5.18	ofc of 3rd Long Pte. Bde.	Longbridge	Longbridge	8.5.18	DO 37/1021 F
8.5.18	Can B. Dep Pte	Marched in re Eng	Clapton	8.5.18	AN 15785 2022-249
10.5.18	-do-	Marched out to front	-do-	10.5.18	19x 15787
18.5.18	C. 037 <sup>th</sup> Bn	Returned in from Hosp	Field	10.5.18	513-78

(4) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.  
 W. 1621-22733 2000m 9/17 (36011). C. P. & S., Ltd., Form B. 103 B/1007. P.T.O.



Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B.213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B.213, Army Form A. 36, or other official documents.
Date	From whom received				
15-6-18	6.0 37 <sup>th</sup> Bn	96 To Hospital Sick	Field	11-6-18	C13-82 0027-6882
11-6-18	10 <sup>th</sup> I Amb	Adm Wounds	"	11-6-18	AK2716-64
12-6-18	47 CCS	Adm	"	11-6-18	AK2716-66
18-6-18	-do-	To Duty	"	18-6-18	AK2716-77 0028-6715
22-6-18	6.0 37 <sup>th</sup> Bn	Rejoined Bn from Hosp	Field	19-6-18	C13-83
12-10-18	C O 37 <sup>th</sup> Bn.	Trans To 38th Bn.	Field	12-10-18	C 13,100 D O 45,827 1918
19-10-18	C O 38 <sup>th</sup> Bn.	T.O.S. from 37 <sup>th</sup> Bn.	"	12-10-18	C 13,100 D O 44,677 1918
2-11-18	Do	Trans to 3 <sup>rd</sup> M.G. Bn	"	27-10-18	C 14,100 D O 46,592 1918
2 NOV 1918	Co. 3 <sup>rd</sup> M.G. Bn.	TAKEN ON STRENGTH 3 <sup>rd</sup> Bn	"	27-10-18	C 80/55 24/230 (1918)
15 FEB 1919	Co. 3 <sup>rd</sup> M.G. Bn.	On leave to Paris	"	5-1-19	C 80/46
8 MAR 1919	Co. 3 <sup>rd</sup> M.G. Bn.	Rejoined Unit From Leave	"	5-2-19	C 80/48
15 FEB 1919	Co. 3 <sup>rd</sup> M.G. Bn.	Proceeded on leave	"	11-2-19	C 80/48
8 MAR 1919	Co. 3 <sup>rd</sup> M.G. Bn.	Rejoined Unit From Leave	"	5-3-19	C 80/51
29 MAR 1919	Co. 3 <sup>rd</sup> M.G. Bn.	Report to join 3 <sup>rd</sup> Echelon Quota Band at A.G.B.D.	Naval	28-3-19	B213 C 80/514
5-4-19	A.G.B.D.	Report to UK	"	2-4-19	4376/42/51
(A.G.B.D. quota 21)		Disembarked at Southampton	"	3-4-19	4376/1590
		Report to 4 <sup>th</sup> Group Headquarters	"	3-4-19	4456
		RETURNED TO AUSTRALIA			
		PER Borda			

AUSTRALIAN IMPERIAL FORCE.

CIRCULAR.

Base Records Office,

Victoria Barracks,

Melbourne, 23.1.24.

Dear Sir,

You are hereby informed that all war medals not already issued to members of the A.I.F. discharged in Victoria are now available at Base Records.

If you are unable to call personally, the medals may be handed over to your representative on your order in writing.

Should you desire the medals to be posted to your address, kindly fill in the form below and return same to this office.

Dates of embarkation and discharge should be stated below.

Kindly inform other ex-members of the A.I.F. that war medals will be forwarded on receipt of their applications for same.

W. MACKINTOSH, Captain,

Officer i/c Base Records.

297.  
 Regtl. No. 71. Rank Pte.  
 Name Potts. W. R. Unit 2<sup>nd</sup> M.G. Bn.  
 Embarked 3<sup>rd</sup> June 1916 Discharged 10<sup>th</sup> October 1919

I desire the undermentioned medal or medals, awarded for service in the A.I.F., to be forwarded to me at the following address:—

22 Norbert StreetDandenongMelbourne~~1914-15 Star.~~

British War Medal, 1914-19.

Victory Medal, 1914-19.

Signature of soldier W. Potts ✓

Date \_\_\_\_\_

4428

REPATRIATION DEPARTMENT—VICTORIAN BRANCH

File No. \_\_\_\_\_

1914-18

R68616

J.S. R3/2

4-4-60

POTTS William Robert 71 PTE 3/MQB.

The abovenamed has made application to this department for benefits under Repatriation Act.

To enable a decision to be reached, would you please forward to this office, as early as possible, his full service and medical documents.

AIF Base Records

C.A.R.O.

Albert Park Barracks

B153  
BR  
D1  
D2-3  
D34  
AIF Form 536  
AR

PA/PO  
mm  
8/4

J.M. Stephens  
DEPUTY COMMISSIONER.

V.43A/59

26 APR 1960



*[Faint, illegible text, likely bleed-through from the reverse side of the page]*

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*[Faint, illegible text]*

Reg't No.	Rank and Name	Unit	Born	Attested	Embarked	Age	Trade	Relig.
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ACCOMPANIED BY WIFE.

2737	Pte.	SEWING, Clarence	Imp. Co.	Hobart	Claremont	2. 7.15	21. 7.15	22/11	Farmer	C. E.
14412	S/Sgt.	GLOVER, Clva Edgar	Dent. Corps	Mildura V.	"	18. 1.14	" 7.15	20	Dent. Mech.	"
3189	T/Sgt.	MARSHALL, Wm. Selby Jos.	A. G. I. D.	Sprent	"	4. 8.15	18. 10.15	18/3	Laborer	"
2487	Cpl.	METZ, Allan Sylvester	A. G. I. D.	Black River	"	10. 7.15	10. 8.15	20/7	Farmer	"
1824a	Pte.	RICHTTS, Horace Russell	A. G. I. D.	Launceston	"	17. 6.15	17. 7.15	18/6	Grocer	"
9391	"	SMITH, John Phillips	9th Famb.	Scotland	"	5. 6.15	17. 7.15	38/6	Warehouse Mgr.	Pres.

ACCOMPANIED BY WIFE AND CHILD.

2498	Pte.	SCWATH, Wm. Edward	45th Bn.	Westbury	Claremont	1. 7.15	10. 9.15	26	Laborer	P. C.
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NURSING STAFF.

19227	Pte.	HIMBLETON, Arthur Vincent	8th Famb.	Devonport	Devonport	25. 10.16	26. 11.17	24/7	Orchardist	C. E.
19250	Dvr.	JERGUSON, Edw. Raymond	14th "	Hobart	Hobart	1. 11.16	26. 11.17	34/7	Clerk	"
2834	"	JACK, Chas. Leslie	15th Famb.	"	Claremont	8. 11.16	6. 12.16	21/1	Dairyman	"
18830	Pte.	KING, Clement Alfred	4th "	Flowerdale	Western Juno	24. 10.16	30. 10.17	29/6	Farmer	Christian
18283	"	REEVE, David Charles	9th "	"	Burnie	17. 3.17	8. 5.17	18/3	Farmer	Brethren
19645	"	SELLERS, George Ira	14th "	Sheffield	Scottsdale	20. 2.17	26. 11.17	24/7	Blacksmith	Meth.
20724	"	WITTON, Claud Rupert	7th "	Zeehan	Hobart	28. 4.17	17. 7.18	18	Clark	C. E.

NON MEMBERS.

Chaplain	BENNETT,	C.	Civilian Chaplain
Mr.	FARMETT,	Percy	Y. M. C. A.

71 Pte. POTTS, W.R. (3) 3rd. MGB

Retd. Board 27. 6. 19 (MU) Disc. 10.10.19  
BRM. 45/392

*B*

DISCHARGED 27.6.19

M.D. 3

LIST No. 273

*891*

THIS FLEET  
TO BE FILED  
WITH  
SOLDIER'S  
RECORDS

Transferred to

THE COMMONWEALTH GOVERNMENT

3 3 D 12/11

# AUSTRALIAN IMPERIAL FORCE.

No. 71

Rank Pte. Name POTTS W.R.

Unit 3rd M.G. Bn

Casualty

*Platy. to Aust. per H. T. "Borda" embarked 11/5/19  
A.D. H. T. L. 3453/6073, dtd Lon 15/5/19, Rec'd B.P. 22/5/19*

*Returned to Australia per A. "Borda"  
Disembarked 3 M. D. 27/6/19 } List 27/8 BS*

Form B 105 received

DATE PURPORT

5 JULY 1919

N.O.K. Advd returning to Australia, Form 1 and Card  
WAR HISTORY INDEX

Discharged 3 M.D.

28 FEB 1924 VICTORY MEDAL is Soldier B. R. P. F. 44.  
BRITISH WAR MEDAL 4078  
G. P. O. Melbourne



RETURNED BY 3RD D. G. 10/5/23

RETURNED BY 3RD D. G. 10/5/23

28.1.21

B.R.P.F. 44 DESPATCHED Healesville